Name: _____

Date: _____

PUNCTUATING DIALOGUE: NOTES

Writing Workshop #1

Scenario #1: Tag at the beginning

EXAMPLE: Ms. Martin said, "Reading is awesome."

- Comma _____ opening quotation mark _____ tag
- Capitalize beginning of dialogue sentence inside quotation marks
- Period at end of dialogue sentence _____ quotation marks

PRACTICE: Mom said do your homework

PRACTICE: I replied my homework is already done

Scenario #2: Tag at the end

EXAMPLE: "Reading is awesome," said Ms. Martin.

- Capitalize beginning of dialogue sentence inside quotation marks
- Comma at end of dialogue sentence _____ quotation marks
- Period _____ the tag at the end of the sentence

PRACTICE: do your homework mom said

PRACTICE: my homework is already done I replied

Scenario #3: Tag in the middle

EXAMPLE: "Reading is," said Ms. Martin, "awesome."

- Capitalize beginning of dialogue sentence inside quotation marks
- Comma _____ quotation marks before tag
- Comma _____ quotation marks after tag
- Lower case second part of dialogue sentence to indicate same sentence
- Period at end of dialogue sentence _____ quotation marks

PRACTICE: do your mom said homework

PRACTICE: my homework I replied is already done

IF you have multiple dialogue sentences…

- For scenario #1 and scenario #2….

    o EVERYTHING STAYS THE SAME!

    o Just add multiple sentences inside your quotation marks!

    EXAMPLE: Ms. Martin said, "Reading is awesome. I love reading."

    EXAMPLE: "Reading is awesome. I love reading," said Ms. Martin.

- For scenario #3…

    o Capitalize beginning of dialogue sentence inside quotation marks
    o Comma _____ quotation marks before tag
    o Period after tag to COMPLETE that dialogue sentence
    o Capitalize beginning of second dialogue sentence inside quotation marks
    o Period at end of dialogue sentence _____ quotation marks

    EXAMPLE: "Reading is awesome," said Ms. Martin. "I love reading."

If you have ? or ! …

- For scenario #1…

    o ? or ! at end of dialogue sentence _____ quotation marks

    EXAMPLE: Ms. Martin said, "I super love reading!"

- For scenario #2…

    o ? or ! at end of dialogue sentence _____ quotation marks

    EXAMPLE: "I super love reading!" said Ms. Martin.

- For scenario #3…

    o ? or ! at end of dialogue sentence _____ quotation marks

    EXAMPLE: "I super," said Ms. Martin, "love reading!"

If you have multiple speakers…

- ALL SCENARIOS STAY THE SAME!
- BUT!... START NEW PARAGRAPH EACH TIME THE SPEAKER CHANGES!

    EXAMPLE:

    "Reading is awesome," said Ms. Martin. "I love reading!"

    Ms. Poe said, "I also like reading."